

A complete Human Resource Management System designed to automate the HR functionalities of organizations. Human resource module is completely integrated with Accounts module.

Product Highlights

- Systematic recruitment process
- Job Description template
- Complete maintenance of Employee Information history
- Scheduling of user defined tasks and reminders (inclusive of passport / visa expiries)
- Multiple visa status maintenance
- Synchronization of attendance roster
- Automated leave processing

- Flexible component based salary processing
- Comprehensive accrual history
- Inter branch and worksite transfers
- Compatibility with advanced time card processing systems like Biometric Recorders / Swipe / Proximity card / impression etc.,
- Automatic reminder and alerts via application, SMS and email
- Generate a wide variety of graphical and analysis reports

Core Functionalities

Recruitment

- Resource Requisitions
- Resume collections
- Position
- Interview Schedule
- Advertisements
- Interview Result

Organizational Changes

- Employee Information
- Position Template
- Employment Contract
- Probation
- Promotional Changes
- Role Changes

Employment Transactions

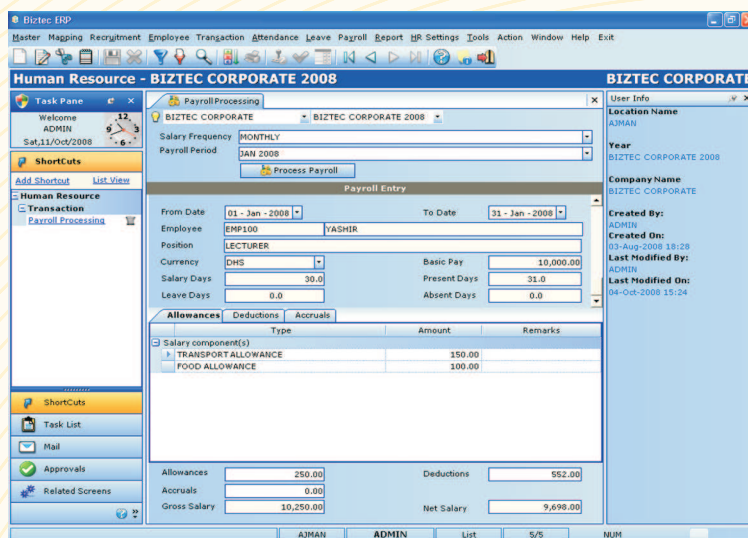
- Credential Maintenance & Reminder
- Article Maintenance
- Performance Review
- Memo & Warning
- Grievance & Complaints
- Accommodation
- Transportation
- Accident Information
- Medical History

Leave & Attendance

- Session
- Shift and Roster
- Employee Batch
- Worksite/Project Assign
- Permission
- Attendance
- Leave Settings & Entry
- On duty and Events
- Leave Compensation

Payroll

- Salary Frequency
- Salary Component & Mode
- Allowances
- Deductions
- Loan
- Advance
- Leave Salary & Settlement



The screenshot displays the 'Payroll Process' window in the Biztec HRMS. It includes a 'Task Pane' on the left with options like 'Add Shortcut' and 'List Views'. The main area shows 'Payroll Processing' for 'BIZTEC CORPORATE' with a 'MONTHLY' salary frequency and 'JAN 2008' payroll period. The 'Payroll Entry' form is filled with details for employee 'EMP100' (YASHIR, LECTURER) with a basic pay of 10,000.00. Below this is a table for 'Allowances' and 'Deductions'.

Salary component(s)	Type	Amount	Remarks
TRANSPORT ALLOWANCE		150.00	
FOOD ALLOWANCE		100.00	

Allowances	Deductions
250.00	552.00
Accruals: 0.00	
Gross Salary: 10,250.00	Net Salary: 9,698.00

Payroll Process

Contact us

Biztec Solutions, P.O. Box No. 41707, Dubai - U.A.E.

Tel: (+971) 4 2290990. **Fax:** (+971) 4 2266680.

Email: info@biztecsolutions.com. **Website:** http://www.biztecsolutions.com